

## SINGLE ROLE EMT/PARAMEDIC

### GENERAL STATEMENT OF DUTIES

This position responds to calls for basic and advanced life support emergency medical services, mass casualty and man-made/natural disasters, rescues and other incidents. EMT/Paramedics assist in emergency medical services training and education; and operate District vehicles and EMS apparatus, specialized equipment, and tools. These positions assist in the routine maintenance and inspection of the ambulance, equipment, and tools; and participate in the cleaning and maintenance of the Fire District. Maintains facilities and equipment and performs other duties as assigned. Ability to communicate effectively both verbally and in writing; understand and follow oral and written instructions; make good judgments, issue appropriate orders and act appropriately and calmly in emergency situations; perform strenuous activities under hazardous and dangerous circumstances; establish and maintain effective working relationships with other employees, volunteers and the general public; instruct others in areas of expertise; prepare complete, accurate reports using English grammar, spelling, and mathematics.

### SUPERVISION RECEIVED

Work performed under the general supervision of a company officer and/or Battalion Chief who reviews work for conformance with prescribed standards.

### SUPERVISION EXERCISED

EMT/Paramedics do not have formal supervision over other staff. However, EMT/Paramedics may exercise limited supervisory authority when acting as lead technician on emergency incidents, or when involved in the training and orientation of newly assigned personnel regarding patient care, treatment, and transportation decisions, as well as District policies and procedures. Evaluation of other employees may be required as a part of a Field Training Officer assignment.

### EXAMPLES OF ESSENTIAL FUNCTIONS

The duties and responsibilities listed should not be construed to be all-inclusive. The essential job duties will include other responsibilities as assigned and required.

1. Responds to emergency situations, performs patient assessment, and administers basic and advanced life support medical treatment.
2. Assesses, initiates, and documents treatment for injured and ill patients in accordance with agency adopted standing orders.
3. Performs lifting and moving of patients, and vehicle extraction activities.
4. Completes various reports of accident scene and patient care, and billing information.
5. Operates an ambulance, and operates specialized equipment and tools.
6. Participates in drills and training; and keeps up-to-date on methods, policies, and procedures.
7. Participates in training and education for emergency medical services.

8. Cleans and maintains the ambulance vehicles, emergency medical equipment, and Fire District facility. Performs general maintenance work in the upkeep of facilities and equipment; cleans and washes walls and floors; cares for grounds around station; makes minor repairs; washes, cleans, polishes, maintains and tests apparatus and equipment.
9. Follows all safety rules and procedures established for work areas.
10. Assists in other District activities as assigned.
11. Provides instruction to other personnel and public on subjects relating to emergency medical services.
12. Responds to emergencies involving hazardous materials.
13. Provides fire station tours and information to visitors; assists public with questions and concerns.

#### JOB QUALIFICATION REQUIREMENTS

Demonstrated experience and knowledge of emergency medical procedures and methods; driving and routine maintenance of emergency medical equipment and apparatus; English grammar, spelling, and mathematics. Safely operate emergency medical equipment and vehicles and use radios, pagers, a personal computer and telephone.

#### EDUCATION AND EXPERIENCE

1. High School diploma or GED
2. Preference will be given for applicants with an Associate Degree in Paramedicine; OR, if other relevant higher education degrees are obtained and submitted, the Fire Chief or his designee will review and evaluate educational achievements consistent with the job description for approval in lieu of the Associates Degree in Paramedicine; OR, any combination of work experience and certifications (knowledge, skills, and abilities) relevant to the position as determined by the Fire Chief or his designee.

#### REQUIRED CERTIFICATIONS/EDUCATION

1. NFPA Fire Apparatus Driver/Operator (Driver) or current/active historically recognized equivalent or EVOC course completion and completion of NFPA Fire Apparatus Driver/Operator (Driver) certification within 1 year of appointment.
2. Possession of or ability to obtain a valid Oregon driver license within 90 days.
3. Must be Oregon EMT, Oregon EMT Intermediate or Advanced, or Oregon Paramedic or ability to obtain Oregon reciprocity within 90 days of hire. EMT's must maintain Oregon certification, at least to the level of certification at time of application, as a condition of employment for this position.

#### DESIRABLE CERTIFICATIONS/EDUCATION

1. NFPA Fire and Emergency Services Instructor I or current/active historically recognized

- equivalent.
2. ACLS Certified
  3. PALS or PEPP Certified
  4. NFPA Hazardous Materials Awareness or current/active historically recognized equivalent.
  5. NIMS IS-100, IS-200, IS-700 and IS-800 course completions.
  6. One year field experience in a similarly sized agency

### PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. While performing the duties of this position, EMT/Paramedics are continuously required to use interpersonal skills, teamwork, customer service, and reading/speaking/understanding English; frequently required to use decision making, creativity, problem analysis, and discretion; and occasionally required to use training, presentation, basic math, and independent judgment/action. EMT/Paramedics must be able to stand, walk, stoop, finger, talk, reach, feel, sit, bend, kneel, climb, grasp, hear, and handle items. The ability to push, pull, lift, and carry an average of 100 pounds throughout a normal day is required. Reasonable accommodation will be made to otherwise qualified individuals with disabilities and known limitations. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

### WORK ENVIRONMENT

Work is performed primarily in stations, vehicles, and outdoor settings, in all weather conditions, including temperature extremes, during day and night shifts. Work is performed in emergency and stressful situations. Individual is exposed to alarms and hazards including bodily fluids, smoke, noxious odors, fumes, chemicals, liquid chemicals, solvents and oils. The employee occasionally works near moving mechanical parts and in high, precarious places and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock, and vibration. The noise level in the work environment is usually quiet in office settings, and loud at an emergency scene.

Position may be assigned to shift work with rotational days-off.