

BOARD OF DIRECTORS
Kim Batchelor
Sue Curths
Tom Marks
Greg Miller
Mike Welter

CHIEF OF DISTRICT
Terry Riley



FOUR CORNERS STATION
MIDDLE GROVE STATION
PRATUM STATION
MACLEAY STATION
BROOKS STATION
CLEAR LAKE STATION
LABISH CENTER STATION
COLLEGE STATION

MARION COUNTY FIRE DISTRICT BOARD OF DIRECTORS

Meeting Minutes
September 21, 2017
4910 Brooklake Rd NE
6:00 pm

The board meeting was called to order at 6:00 pm by Director Welter. Also present was Director Marks, Director Curths and Director Batchelor. Director Miller was not in attendance. Others present were Chief Riley, DC McMann, BC Bjorklund, and Bill Walters.

Agenda: Approved as presented.

Special Reports/Outside Visitors/Proclamations:

1. New volunteer recruits were introduced by Lt. Woodley.

Minutes: Board Meeting Minutes of 7/20/17 approved as presented.

Public Comment: None

Secretary/Treasurer Report: Director Curths met with DC McMann earlier this week for discussion on the report layout and explanation. The District is on track for most part in terms of expenditures, with the exception of overtime. Overtime expenses are increased due to vacancies which are in the process of being filled, and also due to conflagration mobilizations which will be repaid by the State in the future. Income from ambulance revenue is up which is positive for the budget. Director Curths commended DC McMann for his hard work on managing the budget and reconciling the two financial software systems following the switch to Springbrook.

Old Business: As discussed previously, the District offered the strategic plan project to University of Oregon. The timeline for this project is estimated to be 9 months, beginning next month and ending in June 2018.

New Business:

1. Election of Board Officers:
 - a. President/Board Chair: Director Marks nominated **Director Welter** to continue to serve as Board chair. Seconded by Director Curths. Unanimous.
 - b. Vice President/Vie Chair: Director Sue Curths nominated **Director Marks** to continue service as Vice Chair. Seconded by Director Batchelor. Unanimous.
 - c. Secretary Treasurer: Director Marks nominated **Sue Curths** to continue to serve as Secretary/Treasurer. Seconded by Director Batchelor. Unanimous.
2. Board subcommittee appointments tabled to the October meeting.
3. Job description for I.T. proposed for review and approval. Chief Riley explained that the funding for this part time position would be moved from materials and services to personnel. The District has an existing IT provider as an independent contractor, Brad Brunhaver, who works as the hands-on technician for desktop and mobile services

troubleshooting. Making Brad a p/t employee allows more District control over the position and duties, and adds weight to Brad's interactions with vendors whom Brad needs to interact with in order to provide MCFD services. DC McMann explained that this is a non-benefitted position, except when eligible for PERS and for the 401a contributions made by the District. Director Marks made a motion to approve the job description as presented. Seconded by Director Batchelor. Unanimous.

Chief's Report:

1. Open House last Monday. Stormy weather kept crowds small, but it was well executed and organized. Chief Riley thanked Division Chief Smith for her efforts and work on the Open House again this year.
2. American Red Cross Blood Drive on 9/11 was hosted at MCFD1. This is the first event and we hope to continue this again next year.
3. Conflagration deployments are finally completed and everyone is home. MCFD1 sent resources to the fires of Chetco Bar, Eagle Creek, Milli, and Nena Springs Fire. It was a very busy season for MCFD1 and for the State of Oregon and we're glad to have the rain back.
4. Director Welter asked about the Eclipse impact on the District. Chief Riley stated that all the intelligence indicated over one million visitors, but the day of was unusually quiet. Traffic increase was the only visible impact in the hours leading up to and leaving the event. All major arteries in and out of Salem were jammed, but it thinned out within four hours.

Individual/Organizational Input:

VFFA: None present

Local 2557: None present

Good of the order: Director Marks rode with BC32 for a portion of the eclipse. He enjoyed his time and thanked BC Milano. Director Marks would like to see each BC speak to the Board at meetings to give a brief.

Public Comment: None

Next Meeting: October 19, 2017, 6:00 pm, 4910 Brooklake Rd NE, Bldg. 2

Adjourn at 6:38 pm.

MCFD No.1 Board President

MCFD No.1 Board Secretary