

BOARD OF DIRECTORS

Kim Batchelor
Sue Curths
Tom Marks
Bernie Otjen
Mike Welter

CHIEF OF DISTRICT

Terry Riley



FOUR CORNERS STATION
MIDDLE GROVE STATION
PRATUM STATION
MACLEAY STATION
BROOKS STATION
CLEAR LAKE STATION
LABISH CENTER STATION
COLLEGE STATION

**MARION COUNTY FIRE DISTRICT
BOARD OF DIRECTORS**

Meeting Minutes

July 20, 2017

4910 Brooklake Rd NE

6:00 pm

The board meeting was called to order at 6:00 pm by Director Welter. Also present was Director Marks, Director Curths and Director Batchelor. Others present were Chief Riley, Anna Kraemer, DC McMann,

Agenda: Agenda amended to move “New Business” to the next item after approval of agenda. *Motion by Director Marks. Seconded by Director Batchelor. Unanimous.*

New Business: The District received a letter of interest for the board vacancy from Greg Miller. Mr. Miller was interviewed by the Board and asked a series of questions pertaining to his interest in serving as a Director. Following Board interview and discussion, *Director Curths made a motion to appoint Greg Miler to the vacant position on the board. Seconded by Director Batchelor. Unanimous.* The oath of office was administered by President Welter.

Special Reports/Outside Visitors/Proclamations:

Chief Riley shared a letter from the Oregon State Fire Marshal Jim Walker thanking MCFD1 for participating in their employee training event. MCFD1 sent apparatus to the event to assist in training and educating OSFM personnel on types of apparatus and equipment used during a conflagration response.

Minutes: Board Meeting Minutes of 6/15/17 approved as presented.

Public Comment: None

Secretary/Treasurer Report: Director Curths deferred to DC McMann for explanation of changes in report layout and explanation. DC McMann provided a totals balance sheet, with a specific report for overtime expenditures, and financials broken down by department. DC McMann also provided and explained an ambulance revenue report from Systems Design.

Old Business: None

Chief’s Report:

1. As discussed previously, the District’s effort to produce a strategic plan is continuing. A request for quotes was sent out and quotes submitted by three vendors. Based on evaluation of the quotes and services offered, the District offered the project to University of Oregon. Chief Riley will be having a conversation tomorrow to hammer out the details. The timeline for this project is estimated to be 9 months, beginning in October.

2. National Night Out is scheduled for August 1st. All requests for MCFD1 participation are being filtered through staff so that we can make sure we can adequately staff as many events as possible.
3. The Eclipse 2017 Incident Action Plan is managed by BC Milano. Chief Riley is working as the Marion County lead at the Emergency Operations Center through Marion County Emergency Management. He is leading oversight of fire and EMS for Marion County.

Individual/Organizational Input:

VFFA: None present

Local 2557: None present

Good of the order: Director Marks stated that East Salem Rotary is fundraising with eclipse themed items which are available for purchase.

Public Comment: None

Next Meeting: August 17, 2017, 6:00 pm, 4910 Brooklake Rd NE, Bldg. 2

Adjourn at 7:05 pm.

MCFD No.1 Board President

MCFD No.1 Board Secretary