

BOARD OF DIRECTORS
Kim Batchelor
Sue Curths
Tom Marks
Greg Miller
Mike Welter

CHIEF OF DISTRICT
Terry Riley



FOUR CORNERS STATION
MIDDLE GROVE STATION
PRATUM STATION
MACLEAY STATION
BROOKS STATION
CLEAR LAKE STATION
LABISH CENTER STATION
COLLEGE STATION

**MARION COUNTY FIRE DISTRICT
BOARD OF DIRECTORS**

Meeting Minutes
March 15, 2018
4910 Brooklake Rd NE
6:00 pm

The board meeting was called to order at 6:00 pm by Director Welter. Also present was Director Marks, and Director Batchelor. Director Miller arrived at 6:17. Director Curths was not in attendance. Others present were Chief Riley, DC McMann, Anna Kraemer, Kris Boyer, and Steve Schurter.

Agenda: Approved as presented.

Special Reports/Outside Visitors/Proclamations:

1. Brad Bingenheimer, auditor with Boldt, Carlisle & Smith was in attendance to report on audit findings. He provided a brief overview of auditing standards used in review and reported that there were no deficiencies present and that the District is compliant with all standards. He also noted that in spite of a mid-year financial software change, the audit team reported a good review and remarked on the great relationship with District staff which allowed for a smooth review process. Chief McMann added that the final reconciliation of the two software systems will be completed over the next few months as a benefit for moving into this next FY.

Minutes: Board Meeting Minutes of 2/15/18 approved as presented.

Public Comment: None

Secretary/Treasurer Report: Director Curths was unable to attend the meeting and so not report was available. Chief McMann remarked that the budget remains strong and the District is in good shape moving into the next budget season.

Old Business: None

New Business:

1. Acceptance of the audit report by the Board. *Motion by Director Marks to accept the audit report as presented. Seconded by Director Batchelor. Unanimous.*
2. Appointment of Budget Committee Members. Director Marks nominated Jeff Hart. Director Miller nominated Jim Goodwin and Debbie Goodwin (no relation). *Motion by Director Marks to appoint Jeff Hart, Jim Goodwin, and Debbie Goodwin to the Budget Committee for a term of 4 years. Seconded by Director Batchelor. Unanimous.*

Chief's Report:

1. The Oregon Health Authority conducted a recent inspection of our EMS processes and equipment. All went well and a letter of compliance was received stating no deficiencies.

Director Miller asked about the internal opinion of the review process. Chief Riley reported that the inspectors were very thorough and reviewed 2 of the 4 medic units, as well as reviewed our policies, contracts, and licensing information. Chief McMann added that appreciation should go to Capt. Josh Darland, BC Mark Bjorklund, and Paramedic Victor Hoffer for their extensive preparation and execution of this inspection process.

2. The District banquet went very well on March 2nd. Attendees seemed to enjoy themselves and the event went seamlessly.
3. Chief Riley deferred reporting on the Brooks Breakfast to VFFA president Steve Schurter.

Individual/Organizational Input:

VFFA: President Steve Schurter reported that the attendance at the breakfast was down from recent years; revenues were approximately \$1,600. He appreciated the great help provided by the members as well as Chemeketa students. Chief Riley added that the U of O Strategic Planning team was in attendance and had opportunity to speak with 100+ attendees and gain feedback, much of it positive, on the planning process and future for the District.

Local 2557: President Kris Boyer reported that the U of O team had attended a union meeting and that meeting was well attended by union members. The email survey had been received by members and those were being completed. He added that the next smoke detector campaign is tentatively scheduled for May at Chaparral Mobile Village.

Good of the order: None

Public Comment: None

Next Meeting: April 19, 2018, 6:00 pm, 4910 Brooklake Rd NE, Bldg. 2

Adjourn at 6:35 pm and into Executive Session ORS 192.660 (2)(d).

Reconvene from Executive Session @ 6:56 pm, and adjourn regular meeting.

MCFD No.1 Board President

MCFD No.1 Board Secretary