

BOARD OF DIRECTORS
Kim Batchelor
Sue Curths
Tom Marks
Greg Miller
Mike Welter

CHIEF OF DISTRICT
Terry Riley



FOUR CORNERS STATION
MIDDLE GROVE STATION
PRATUM STATION
MACLEAY STATION
BROOKS STATION
CLEAR LAKE STATION
LABISH CENTER STATION
COLLEGE STATION

**MARION COUNTY FIRE DISTRICT
BOARD OF DIRECTORS**

Meeting Minutes
February 15, 2018
4910 Brooklake Rd NE
6:00 pm

The board meeting was called to order at 6:00 pm by Director Welter. Also present was Director Marks, Director Batchelor and Director Curths. Director Miller was unable to attend. Others present were Chief Riley, DC McMann, BC Friesen, Kris Boyer, and Sean McDermott.

Agenda: Approved as presented.

Special Reports/Outside Visitors/Proclamations: None

Minutes: Board Meeting Minutes of 1/18/18 approved as presented.

Public Comment: None

Secretary/Treasurer Report: Director Curths reported that revenues are coming in well; we are 7 months into the budget cycle. Ambulance revenues and property taxes are coming in strong. The Oregon state conflagration payment has come in; still awaiting the payments from California deployments. Out of shift overtime remains high, however a good deal of that is from conflagration responses.

DC McMann added that the auditors were out at the end of January. Their reviews took only two days and hope to have draft out later this week. A copy will be presented at the March Board Meeting. The auditors did recommend that they come back with an accountant to go over the specific line items in detail to verify the conversion from Quickbooks to Springbrook. They are confident that everything is reconciled for audit purposes, but because the District did a mid-year financial program switch, an accountant will be able to clarify and get the process to ground zero moving forward. They anticipate that they will be able to come back out at the end of next month.

Old Business: None

New Business:

1. Adoption of 2018-2019 Budget Calendar
2. Appointment of Budget Officer

Motion by Director Marks to adopt the Budget Calendar and to appoint DC Kyle McMann as Budget Officer. Seconded by Director Curths. Unanimous.

Chief's Report:

1. The District banquet is scheduled for March 2, 2018 at the Willamette Heritage Center.
2. The Brooks Breakfast is scheduled for March 10th & 11th.

Individual/Organizational Input:

VFFA: Sean McDermott noted Nothing to report.

Local 2557: Kris Boyer noted no new business to report. Still interested in doing smoke detector campaign this Spring.

Good of the order:

1. Tom Marks reported that East Salem Rotary is hosting a Palm Sunday Brunch on March 25th at Willamette Lutheran Home, \$12/ticket.
2. Director Curths asked about any update on the Strategic Plan progress. Chief Riley reported that the consultant group met with both the labor group and the volunteer group last week and have completed all of the stakeholder meetings. The Steering Committee met tonight just before this board meeting. An internal survey to the organization and an external survey to be sent out very soon seeking feedback regarding service delivery models, expectations, etc. Will share survey questions with the board when finalized for their information.

Public Comment: None

Next Meeting: March 15, 2018, 6:00 pm, 4910 Brooklake Rd NE, Bldg. 2

Adjourn at 6:35 pm.

MCFD No.1 Board President

MCFD No.1 Board Secretary