

BOARD OF DIRECTORS

Mike Bauer
Sue Curths
Jeff Hart
Jon Stueve
Mike Welter

CHIEF OF DISTRICT

Kyle McMann



FOUR CORNERS STATION
MIDDLE GROVE STATION
PRATUM STATION
MACLEAY STATION
BROOKS STATION
CLEAR LAKE STATION
LABISH CENTER STATION
CHEMEKETA STATION

**MARION COUNTY FIRE DISTRICT No.1
BOARD OF DIRECTORS
ZOOM Meeting Minutes
July 21, 2022**

Director Welter called the Board meeting to order. Also present was Director Curths, Director Hart, Director Stueve, & Director Bauer. Others present were Chief McMann, Deputy Chief Lee, Anita DeVilliers, and a citizen Trish Lutgen.

Called to order at 6:02 on ZOOM

Flag Salute: No flag salute due to ZOOM only meeting

Agenda: Approved as presented

Proclamations, Commendations, Special Reports/Awards: None presented

Minutes: Budget Hearing Minutes June 16, 2022. Approved as presented.
Board Meeting Minutes June 16, 2022. Approved as presented.

Public Comment: None

Standing Committee Reports:

1. Secretary/Treasurer's Report. Director Hart stated the financial report for June 2022, wraps up the fiscal year. 100% spent and zero remaining to spend. We are right on target. Interest received on the Local Government Investment pool was 1.1%. The highest since July 2020. Chief McMann stated at this rate it will take us from \$45,000 interest collection to over \$100,000 interest collected. And he just received news that it is up to 1.45% as of a couple of days ago.

Director Hart then stated in regards to the revenue side, we have collected over 2.3% more than anticipated. Also noticed Grant revenue was over 200% anticipated. Permits & Fees came in over 100% of budgeted amount too. Expenditures show the General Fund at over \$4,000,000. By Division, all of them under 100% expenditures used. Everyone has tightened the belt.

Chief explained that the Grant revenue is over as we had submitted at the last minute to get SAFER reimbursement through the June Payroll. Miscellaneous revenue is due to the FEMA ice storm funds from Feb 2021. Also, we didn't get the OR GEMT FFS invoice to pay in the FY2022. All of this combined has us sitting in a good position going into FY2023.

2. Strategic Planning. Chief stated we will bring on another temporary Management Analyst on August 1st. His main job will be to lead this project.
3. Community Involvement. Chief McMann and Fire Marshal Smith attended a virtual meeting with Oregon Department of Transportation (ODOT) in regards to the Brooks Interchange. ODOT has completed a conceptual design and they are down to two options; one of which includes widening Brooklake Rd. The cost of this project is about \$56,000,000. The project is estimated to take approximately 10 years. Mayor Clark with the City of Keizer, as soon as their plans are done, we will start lobbying for funding. Mayor Clark sees this as the North entrance to the city of Keizer and intends to be active in partnering with us. No discussion on the water or sewer systems at this time.

Old Business:

1. Deputy Fire Marshal (DFM) Job Description. Chief McMann stated the Division Chief/Fire Marshal (FM) was also sent in Board packet. Both descriptions have the addition of the ICC Plans Examiner, Fire Inspector II, OSFM Fire and Life Safety Specialist I and II as required certifications. In addition, we clarified years of experience in both job descriptions. We would like to move forward with Board approval to open the DFM position. Both job descriptions approved as presented.
2. Financial Policies. Annual update. #6 Ending Fund Balance. Chief is proposing changing it from 3 months to 4 months to build a little more of a buffer. Also, in the Narratives section, we updated the fiscal year, and in the debt services area we updated to reflect bonds paid off and to account for the line of credit. All minor changes. Approved as presented.

New Business: None

Chiefs Report: Chief sent out a district update last week. A lot of things in process. The Quint is getting compartments on, next week there will be a group going back to Rausenbuer for a Pumper preconstruction meeting, continuing to work with architects and the County regarding Station 2, and the HR & Finance hiring process has closed.

Chief attended the Fire Chief's (FC) summit last week in New Mexico with 50 other FCs from around the nation. Met with vendors, had small group round tables, and made great new connections with larger city FC's and vendor reps. Most FC came from City departments. Overall a great conference.

Jeff Griffin double booked so he will be at our September Board meeting instead of tonight. Also, Ken Morin, who resigned from our Budget Committee also resigned as a Civil Service Commission member. We need Board authority to post an announcement seeking candidates on Facebook to find a new Civil Service Commission member.

Individual/Organizational Input:

Special Presentations: None

VFFA: None

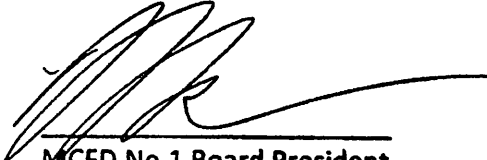
Local 2557: None

Good of the order:

Public Comment: None

Next Meeting: Regular Board Meeting on August 18, 2022, 6:00 pm at Brooks Fire Station #5 Training Room, 4960 Brooklake Rd. NE and ZOOM.

Regular meeting adjourned at 6:30 pm



MCFD No.1 Board President



MCFD No.1 Board Secretary