

BOARD OF DIRECTORS

Mike Bauer
Jeff Hart
Julio Quevedo
Michael Stoffey
Mike Welter

CHIEF OF DISTRICT

Kyle McMann



FOUR CORNERS STATION
MIDDLE GROVE STATION
PRATUM STATION
MACLEAY STATION
BROOKS STATION
CLEAR LAKE STATION
LABISH CENTER STATION
CHEMEKETA STATION

**MARION COUNTY FIRE DISTRICT NO.1
BOARD OF DIRECTORS**

June 26th, 2025 Meeting Minutes

Present: Fire Chief McMann, DFC Lee, CFO Gilbert, EMS Chief Tim Morris, President Welter, Director Quevedo, Director Bauer, Director Hart, Director Stoffey, BC Scott Seaton, Lacy Meade, William Chapman, Brad Kimsey, 'Station 2' (Zoom attendant), 'Public Attendee (Zoom attendant)

President Welter called the Board meeting to order at 6:30 p.m.

Flag Salute: Complete

Agenda: Director Quevedo moved to approve the amended June agenda with the addition of the Acceptance of Election Results form. Director Bauer Seconded. Motion carried unanimously.

Public Comment: None

Minutes:

- Board Meeting Minutes from May 22nd, 2025 and Budget Committee Minutes from May 22nd, 2025. Director Bauer made a motion to approve both. Director Quevedo seconded. Motion carried unanimously.
- Proclamations, Commendations, and Special Reports/Awards: None

Standing Committee Reports:

- Treasurers Report: Director Hart gave an update on June financials. The District is sitting at 92% spent and 8% remaining. CFO Gilbert announced that the district received an additional \$260,000 from Pacific Source for GEMT revenue, bringing us closer to the budgeted amount. CFO also announced that Bi-monthly payroll will begin in July and that the finance team will soon begin preparing for the FY25 Audit.
- Strategic Planning: Chief McMann updated the board on strategic planning progress, including a feasibility study with a consultant and mutual aid agreement between MCFD1, Keizer Fire, and Salem Fire. Automatic aid closest to incident location will go live next week between the three agencies.

- Community Involvement: Chief McMann discussed end of school year school events as well as the upcoming Open House and National Night out with the Salem Sheriff's Office.

Old Business:

- None

New Business:

- Budget Hearing: President Welter called to order the Budget Hearing and there was no public comment. Chief McMann submitted that the LB1 was published to the Statesman Journal in accordance to Oregon State Statute.
- Resolution 2025-08 Adopting FY26 Budget: The board adopted the fiscal year 2025-2026 budget of \$29,531,750.00 with a reduction of \$500,000 to the beginning and unappropriated ending fund balances. Upon approval of Resolution 2025-08, the Budget will be adopted and will impose a tax rate of 1.9045 per \$1,000 plus a 0.9900 local option tax per \$1,000. Director Quevedo made a motion to approve the resolution. Director Bauer seconded. Motion carried unanimously.
- Resolution 2025-09 Fund Balances FY25: CFO Gilbert explained that this Resolution is to establish Fund Balances for the FY26 Budget in accordance with GASB 54. MCFD1 strives to maintain a minimum general fund ending fund balance of four (4) months of general fund personnel services expenditures. Director Bauer made a motion to approve the resolution. Director Quevedo seconded. Motion carried unanimously.
- Resolution 2025-10 Non-Rep Wage and Benefits: This Resolution is to establish the wage and benefits scale for Non-Represented employees for FY 25/26. It also covers vacation changes to bi-monthly and cost of living increases to existing wages. Chief McMann explained that Battalion Chiefs are no longer Non-Represented employees and that the Defensible Space Coordinator is fully grant-funded. Director Hart made a motion to approve the resolution. Director Quevedo seconded. Motion carried unanimously.
- Resolution 2025-11 Master Fee Schedule: This Resolution is to establish an updated Master Fee Schedule, the largest change being ambulance billing rates to continue to remain consistent with Keizer Fire. Fire Prevention also saw some rate increases along with EMS Coverage for Special Events. EMS Division Chief Morris discussed EM coverage for events and discussion ensued. Director Bauer made a motion to approve the resolution. Director Hart seconded. Motion carried unanimously.
- Resolution 2025-12 LGIP Bank Changes: This Resolution is to approve the closing of an LGIP bank account that is no longer utilized. Director Quevedo made a motion to approve the resolution. Director Hart seconded. Motion carried unanimously.
- Marion County Sheriff's Office SWAT IGA: This Resolution is to approve an intergovernmental agreement between Marion County Sheriff's Office and Marion County Fire District to allow paramedics to join the SWAT team, with two paramedics already cleared for training. The agreement includes legal protections, insurance coverage, and equipment provisions, with estimated additional costs of \$25,000-30,000 for gear, overtime, and training. Director Bauer made a motion to approve the resolution. Director Hart seconded. Motion carried unanimously.

- 14.103 EMS Lieutenant Job Description: This is a job description for a new EMS Lieutenant position, which will be filled through an internal promotion process to provide leadership and career path opportunities within the EMS division. Director Quevedo made a motion to approve. Director Hart seconded. Motion carried unanimously.
- Acceptance of Election Results Form: Director Bauer made a motion to officially approve the election results for MCFD1 Board Member positions. Director Quevedo seconded. Motion carried unanimously.

Chief's Report:

- Regional Fire District/Fire Alliance: The chiefs of Keizer Fire, Salem Fire, and Marion County Fire recently met to discuss collaborative efforts, with another meeting scheduled for September.
- Summer Picnic: Will take place July 8th at Station 1. The awards banquet and awards presentation will take place during the picnic and there will be food, drinks, and games.
- Sam Phillips Retirement: Sam Phillips will officially retire on 06/30/25.
- Mark Bjorklund Workback: Mark Bjorkland will continue as a temporary employee until September 30th.

VFFA: William Chapman discussed the successful Fire Association Conference that recently took place. The VFFA raised funds for the burn center and provided training classes. A significant announcement was made about the retirement of a long-serving member after 19 years, Derek Gilbert, which was celebrated by the department. Upcoming events were discussed, such as a softball game and the 4th of July parade in Saint Paul.

Local 2557: None.

Good of the order: None

Public Comment: None.

Next Meeting:

Regular Meeting July 17th, 2025, 6:00pm at Station 5.

Adjourned: 7:29 p.m

President, Board of Directors

Attest