

BOARD OF DIRECTORS

Kim Batchelor
Sue Curths
Tom Marks
Patrick Sieng
Mike Welter

CHIEF OF DISTRICT

Kyle McMann



FOUR CORNERS STATION
MIDDLE GROVE STATION
PRATUM STATION
MACLEAY STATION
BROOKS STATION
CLEAR LAKE STATION
LABISH CENTER STATION
COLLEGE STATION

**MARION COUNTY FIRE DISTRICT
BOARD OF DIRECTORS**

Meeting Minutes
June 18, 2020
Meeting on ZOOM
6:00 pm

The board meeting was called to order at 6:05 pm by Director Welter. Also present was Director Marks, Director Batchelor, and Director Sieng. Director Curths was not present. Others present were Chief McMann, Chief Lee, Anita DeVilliers, Crystal Wooldridge, & Juan Deleon.

Zoom attendance: B Walters, J Kraemer, MCFD1 Sta6, P Frare, B Peterson, A Iwaniw, B Woodley, G Rains, B Brunhaver, K Boyer, M Anderson, K Nelson, A Kraemer, H Dellenbach, A Scuito, S Seaton, MCFD1 E305

Agenda: Approved

Proclamations, Commendations, Special Reports/Awards: None

Minutes: Board Meeting Minutes – 05/21/20 were approved as presented.

Public Comment: None.

Secretary/Treasurer Report: Crystal Wooldridge presented the report (see attached).

Old Business: None

New Business:

1. District Financial Policies. Discussion. Due to the loss of the levy and the changes to be determined in service delivery this agenda item is tabled to the July 16, 2020 regular BOD meeting.
2. Resolution 2020-04 Adopting Budget. Director Marks made a motion to accept as presented and read the title and substantive purpose for the record. Director Batchelor seconded. Motion carried.
3. Resolution 2020-05 Establishing Fund Balances. Director Marks made a motion to accept as presented and read the title and substantive purpose for the record. Director Batchelor seconded. Motion carried.
4. Resolution 2020-06 Ambulance Fee Increase & Capital FireMed Changes. Director Sieng made a motion to accept as presented. Director Marks seconded. Motion carried.
5. Resolution 2020-07 Wage and Benefit Resolution. Chief McMann explained that this annual wage resolution before the board does not include the COLA as previously planned due to the loss of the levy. He stated that management and the union are in

discussions to solidify more concessions which will apply district-wide, and asked that once those are agreed to, that the fire chief be authorized to apply the same concessions for non-represented personnel without the need to bring a resolution back before the board; in the interest of time. Director Marks made a motion to accept as presented. Director Batchelor seconded. Motion carried.

6. Policy & Procedure Manual Update. Changed to a discussion item. Tabled until July 16, 2020 regular BOD meeting.
7. Property Tax Exemption – Oregon Potato Company. Chief McMann explained this is the seconded request we've received from a business seeking to apply the tax exemption for development. The requestor has gained approval from Marion County for a tax exemption on \$15,000,000 in investment costs for the property they purchased (Norpac on Brooklake Rd. NE). In addition to the County approval, the business needs a total of 75% of the local taxing authorities to approve of the exemption as well. This tax exemption is only on new development, and is capped at three years of exemption status. Director Marks made a motion to accept as presented. Director Batchelor seconded. Motion carried.
8. Abstract of Election Results. Director Marks made a motion to accept as presented. Director Sieng seconded. Motion carried.
9. Service Delivery & Work Session Recommendations. Chief McMann presented a power point slide show (see attached) reviewing the critical issues due to the defeat of the local option levy. The recommendations presented are a collaborative effort between the Local 2557 and Management. Director Welter recapped the presentation and explained that we have to make drastic changes immediately and into the future. Director Marks asked when we have to decide if we are going out for another levy. Chief McMann explained the time line of needing a decision by the board before the ballot title filing deadline of August 3, 2020. Director Marks then asked about any federal or state money which may be available to help, referring to federal funding to assist business struggling due to Covid19. Chief McMann explained that those funds are for private companies only, not the public sector.

Director Marks then asked if we foresee our volunteer situation changing in the future, commenting that it is dwindling down combined with Brown Outs; wondering if we should sell the property at Sta 4 & Sta 7 and use the money for General Fund. Chief McMann explained we could sell and use the money for operating costs in the general fund because facilities were purchased using bond funds. Additionally, Sta 7 is not owned outright by the District; it is a cooperative lease with the water district.. Chief McMann shared stats about our volunteer force in terms of average length of service and lack of meeting the Districts minimum standards in terms of responses. L2557 President Juan DeLeon also spoke to the activity levels, number of volunteers, and the experience of the active volunteers, noting the most active volunteers have the least amount of experience.

DC Lee gave a presentation on minimum staffing as it exists now in the Standards of Cover versus the proposal of a minimum staffing of 10 firefighters per shift that will attempt to meet NFPA 1720. The model includes E315/M31 becoming a swing

company, E305 becoming a 3-person engine, and E725/M33 going back to a swing company. L2557 President DeLeon made it clear that the Union backs the Chief's minimum staffing model. President Welter recapped Chief McMann's presentation stating we have to change our current modeling due to the levy failure. After much discussion Director Marks made a motion to accept the service delivery proposal as presented. Director Batchelor seconded. Motion carried.

The board will hold a special work session on July 9, 2020 to further discuss placing a local levy option on the ballot for November 2020. The board requested that staff provide options for length of levy, potential to ask for more than one levy on staggering years, and the impact of the expiring bonds on future levy requests.

Chief's Report:

1. COVID-19 Update: Marion County has been approved for Phase 2 of re-opening. Masks will be required in all public locations. Positive cases are continuing. All personnel are responding in full PPE. The State is using funds from CARES to reimburse public agencies for reimbursement of COVID expenses. We did apply for reimbursement and are expecting a check before the end of the month.
2. Apparatus Refurbishment: We have 2 brush rigs at True North Equipment Company getting work done. They should be back by the end of the month. A KME wildland engine is in Yakima now getting upgrades. Should be back soon. Two medics have Freightliner chassis ordered as well as a chassis for one of the tenders.
3. Uniform/Logo. For consistency we are standardizing our logo over all uniforms, written materials, and equipment. This will be phased in over time as items are replaced so there is not a great expense.
4. Chief McMann stated that he will be out of the office on vacation July 2-7.
5. Terry Riley has been working on a part-time basis as the district's management analyst since he retired last year. He is going to fully retire on June 30th which will be his last day. He has been an asset to the District and to the fire service in which he has served for the last 30 years.

Individual/Organizational Input:

Special Presentations: None

VFFA: None

Local 2557: President DeLeon thanked management and staff for all the hard work and collaboration with the local.

Good of the order: None

Public Comment: None

Next Meeting:

Work Session July 9, 2020, 6:00 pm, via Zoom

Regular Board Meeting July 16, 2020, 6:00 pm, via ZOOM.

Adjourned at 8:29 pm

MCFD No.1 Board President

MCFD No.1 Board Secretary