

BOARD OF DIRECTORS

Mike Bauer
Sue Curths
Jeff Hart
Jon Stueve
Mike Welter



FOUR CORNERS STATION
MIDDLE GROVE STATION
PRATUM STATION
MACLEAY STATION
BROOKS STATION
CLEAR LAKE STATION
LABISH CENTER STATION
COLLEGE STATION

CHIEF OF DISTRICT

Kyle McMann

**MARION COUNTY FIRE DISTRICT
BOARD OF DIRECTORS
Meeting Minutes
June 17, 2021, 6:00 pm
300 Cordon Rd. NE, Training Room**

Director Welter called the Board meeting to order. Also present was Director Curths, Director Bauer, Director Hart, and Director Stueve. Others present were Chief McMann, DC Lee, Anita DeVilliers, and Juan DeLeon, & Anna Kraemer via ZOOM.

Agenda: Approved as presented.

Proclamations, Commendations, Special Reports/Awards: None

Minutes: Board Meeting Minutes – May 20, 2021 approved as presented.

Public Comment: None

Secretary/Treasurer Report: Director Hart reviewed the financial reports aloud. He stated we are in our final month of the current fiscal year. We are on target. Director Hart noted the one of the LGIP (accounts?) closed in May from the sale of the Rockdale property. . Director Hart confirmed funds to be carried over from the Ending Fund Balance to next Fiscal Year. Directory Curths noted MBA billing is down. Chief McMann explained they are down due to COVID. More people working from home and due to less personnel on scene available to gather all information needed for billing. Overall we are in good shape.

Old Business:

1. Firefighter Park interest. Nothing new to report. The interested parties are still interested and working together to come up with a proposal.
2. Strategic Plan Goal Implementation. All the Task Force leaders will report to the Chief every 3 months. Chief will provide the information to the Board as he receives.

New Business:

1. Resolution 2021-05 Adopting Budget. Director Curths made a motion to approve as presented. Director Bauer seconded. Motion carried unanimously.
2. Resolution 2021-06 Establishing Fund Balance. Director Curths made a motion to approve as presented. Director Stueve seconded. Motion carried unanimously.
3. Resolution 2021-07 Wage and Benefit Resolution. Director Bauer made a motion to approve as presented. Director Curths seconded. Motion carried unanimously.

4. Resolution 2021-08 EMS Fee. Director Curths made a motion to approve as presented. Director Hart seconded. Motion carried unanimously.
5. Abstract of Election Results. Director Curths made a motion to approve as presented. Director Hart seconded. Motion carried unanimously.
6. Job Descriptions. Chief McMann stated the hybrid work model has worked so well over the past 15 months we are going to continue. We will review in 3 months to see how it is continuing to work. We have changed the non-response Administrative job descriptions to add eligibility for telework. Director Curths made a motion to approve as presented. Director Bauer seconded. Motion carried unanimously.
7. Adoption of Financial Policies. Chief McMann stated this is the annual review. Director Bauer made a motion to approve as presented. Director Stueve seconded. Motion carried unanimously.

Chief's Report:

1. Chief McMann informed the Board that longtime volunteer, Wayne Weaver, passed away in May. He volunteered for 52 years in multiple capacities. Due to COVID-19 restrictions, MCFD1 will help the family by hosting his celebration of life at the Pratum Station.
2. Chief McMann will work on getting shirts for the Board as well as getting their photo for the photo wall in Admin.
3. Chief met with the volunteer stakeholders to work on a revamp of the volunteer program. We have placed a "pause" on any new volunteer recruitment until we have a better plan in place.
4. E305 will be in service on July 1st. There are 5 emergency responders coming on board to fill positions. We had 2 career firefighters resign earlier this week. We will have a total of 4 temp hires until our fall recruitment.
5. The St. Paul Rodeo and the Keizer festival will happen this year and MCFD1 will be participating.
6. Chief McMann will be on vacation out of state July 5-13. Chief Lee will be acting Chief during his absence.

Individual/Organizational Input:

Special Presentations: None

VFFA: None

Local 2557: Juan DeLeon thanked both Chief McMann and Chief Lee for working with the union to help facilitate personnel coverage due to the loss of the (2020) levy. And appreciate the good working relationship for filling positions with the pass of the 2021 levy starting in July.

Good of the order: Chief McMann asked if the Board wanted to allow public once again to the meetings in conjunction with the updated state guidelines, and asked if the Board would like to continue meetings at Station 1. The consensus of the Board is to allow public as guidelines allow. The board decided to rotate meeting locations between Station 1 and Station 5. Anita DeVilliers will create a list of meeting dates and locations. The July meeting will be at Station 1 and alternate to Station 5 for August.

Public Comment: None

Next Meeting: Regular Board Meeting on July 15, 2021, 6:00 pm at Station 1 Training Room.

Adjourned at 7:06 pm

MCFD No.1 Board President

MCFD No.1 Board Secretary