

BOARD OF DIRECTORS

Sue Curths
Tom Marks
Mike Welter

CHIEF OF DISTRICT

Kyle McMann



FOUR CORNERS STATION
MIDDLE GROVE STATION
PRATUM STATION
MACLEAY STATION
BROOKS STATION
CLEAR LAKE STATION
LABISH CENTER STATION
COLLEGE STATION

**MARION COUNTY FIRE DISTRICT
BOARD OF DIRECTORS**

Meeting Minutes
January 21, 2021
Meeting on ZOOM
6:00 pm

The board meeting was done via ZOOM.

The meeting was called to order at 6:03 pm by Director Welter. Also present remotely on Zoom was Director Marks & Director Curths. Others present were Chief McMann, Anna Kraemer, Ron Lee, Anita DeVilliers, Juan Deleon, Nick Sines, Jeff Hart, Mike Bauer, Jon Stueve, Paula Smith, & Juilo Quevedo.

Agenda: Approved.

Proclamations, Commendations, Special Reports/Awards: Board Vacancy Interviews with Jon Stueve, Mike Bauer, Jeff Hart, and Julio Quevedo. List of questions attached. The Board unanimously voted in Jon Stueve, Mike Bauer, and Jeff Hart. They appointed Julio Quevedo to the vacant Budget Committee position vacated by Jeff Hart with his appointment to a vacant Board position.

Minutes: Board Meeting Minutes – December 10, 2020, were approved as presented

Public Comment: None.

Secretary/Treasurer Report: Director Curths was able to review the financial report with Financial Analyst Crystal Wooldridge today. A majority of the funds are in, although lower than last year due to the loss of the levy. The District is halfway through the fiscal year and overall on target. However, there will be a shortfall in revenue. We are still waiting for conflagration reimbursement.

Old Business: None

New Business:

1. Audit Contract: Accuity sent a contract for review. \$16,500 per year for four years. \$350 per year lower than last year. Chief McMann will sign unless the Board wants to move in a different direction. The Board agreed with the Chief to sign.
2. Resolution 2021-01 Adopting the Supplemental Budget and Revising Appropriations. Director Curths made a motion to approve Resolution 2021-01 as presented and read by title. Seconded by Director Marks. Motion carried.

3. FY2021-2022 Budget Calendar Review. Chief McMann reviewed the time line. No changes made.
4. Appointment of Budget Officer. Director Marks made a motion to appoint Chief McMann. Director Curths seconded. Motion carried.
5. Battalion Chief Job Description. Information only. Chief McMann reviewed the changes. Both BC positions will change to exempt status. Chief McMann and Chief Lee will be helping cover shifts throughout the months so the BC positions don't have to cover 15 shifts each month.
6. Declared Surplus. Chief McMann proposed the surplus of the 1995 tender chassis. Research has been done by Troy Jurgens, Fleet & Facilities Mgr., and we believe we can sell for \$15,000 to \$25,000. We would like to start the bid at \$15,000 minimum. Funds would go back into the Apparatus Reserve Fund. Director Curths made a motion to surplus the 1995 tender chassis at \$15,000. Director Marks seconded. Motion carried.

Chief's Report:

1. 2021 District Goals: Evaluation of effectiveness of new deployment model, balanced budget, GFOA Budget Presentation award, electronic media & radio communications improvement, revision of Strategic Plan, research and apply for available grants, training & professional development, and evaluation of all project areas & duties.
2. Apparatus Update: The tender will be getting graphics then ready for the road.
3. Communications Plan Update: The Liz Loomis company is putting together a plan for MCFD1 to move forward on our own. This plan should be done in a month.

Individual/Organizational Input:

Special Presentations: None

VFFA: None

Local 2557: President Deleon thanked the candidates for their interest in serving on the MCFD1 Board of Directors to help Marion County Fire District move forward.

Good of the order: Director Curths thanked Director Marks for his years of service to the Board. President Welter also thanked Director Marks for his commitment to the Board.

Public Comment: None

Next Meeting: Regular Board meeting February 18, 2021, 6:00 pm, via ZOOM.

Adjourned at 7:32pm

MCFD No.1 Board President

MCFD No.1 Board Secretary