

BOARD OF DIRECTORS
Kim Batchelor
Sue Curths
Tom Marks
Bernie Otjen
Mike Welter

CHIEF OF DISTRICT
Terry Riley



FOUR CORNERS STATION
MIDDLE GROVE STATION
PRATUM STATION
MACLEAY STATION
BROOKS STATION
CLEAR LAKE STATION
LABISH CENTER STATION
COLLEGE STATION

**MARION COUNTY FIRE DISTRICT
BOARD OF DIRECTORS**

Meeting Minutes
May 19, 2016
4910 Brooklake Rd NE
6:30 pm

The board meeting was called to order at 7:02 pm by Director Otjen, directly following the Budget Committee Meeting. Also present was Director Marks, Director Welter, Director Curths and Director Batchelor. Others present were Chief Riley, Anna Kraemer, DC McMann, and BC Milano.

Agenda: Approved as presented.

Special Reports/Outside Visitors/Proclamations: None

Minutes: Board Meeting Minutes of 04/21/2016 were approved as presented.

Public Comment: None

Secretary/Treasurer Report: Director Curths stated that the District is 75% through the budget year and finances are on target overall.

Old Business:

1. Ambulance billing provider services have been evaluated and discussed by the three participating agencies: MCFD1, Dallas, and Keizer to explore potentials for moving to another provider. The service contract allows for a non-cause termination with 6 months' notice. The participating agencies would then need to open a Request for Quotations process for a replacement vendor. Ideally, the notice will be sent to Intermedix this month, with an RFQ to close in June and a new vendor on board in July. Billing through the new vendor would not begin until January; start of the calendar year. Board consensus for staff to move forward with seeking quotes and to present follow-up information to the board in June/July.

New Business:

1. Resolution 2016-02, Line of Credit Authorization, presented to the Board for approval. This resolution allows the District to take out a line of credit through our existing financial institution if needed to fund the period between the start of the fiscal year in July and the income from property taxes in November. Rather than a TAN loan, the line of credit is lower in cost and requires board action versus the expense of bond counsel, etc. *Motion to approve and adopt Resolution 2016-02 as presented made by Director Marks. Seconded by Director Batchelor. Unanimous.*
2. Chief Riley provided levy vote results to the board; passing with 52% in support of the levy; a difference of 549 votes in favor. Chief Riley thanked all personnel for their efforts

for without them the levy would likely have failed. Director Marks thanked the staff and the PAC for all of the hard work getting the message out.

3. Ordinance 2013-03 Amendment presented for a first reading by the Board. Copies were available for any interested parties in attendance. The ordinance amendment was read by title only by Director Welter. The second and final reading of the ordinance and amendment will take place at the next Board meeting on June 16th.
4. DC McMann advised that the auditors would be coming out toward the end of July, and the Audit Committee is invited to meet with the auditors on day one as per Board policy.
5. Chief Riley presented a power point to discuss future budget modeling with the passage of the levy. In years 1 and 2 of the levy, funds will be reserved to assist in covering the expenses in years 3 and 4. Budgetary and operational adjustments have already been made prior to the levy such as the layoff and elimination of the part time receptionist position, and not filling the vacant Deputy Fiore Marshal position. Additional adjustments and cuts will still be needed over the next four years in accordance with the previously established Board priorities and in conjunction with the strategic plan as recommended. As presented, the future budget modeling of the Fire District will require a reduction in out-of-shift overtime from top to bottom, as well as exploring the feasibility of cooperation opportunities with the City of Salem. The District will need to continue to reduce expenditures and evaluate programs and operations throughout the 4-years of this levy.
6. Interest has been expressed in leasing the vacant lot on the Rockdale property. Anna Kraemer has been communicating with the interested party and based on comparables, the vacant lot is worth approximately \$350/mo. as it sits. The party is interested in improving the space with a fence replacement, lighting, on-site security etc. Staff requests Board authorization to move forward with conversation and potential lease of this lot. *Director Curths made a motion to authorize staff to move forward with securing the lease of the Rockdale lot. Seconded by Director Marks. Unanimous.*

Chief Report:

1. Chief Riley reported on the East Salem Rotary sister-city in Nogales, Mexico. Personnel from Nogales recently participated in a Rotary event in Salem where they displayed a puppet show which has helped to drastically reduce child fatalities there. DFM Mendez assisted in the show and it was well received by all Rotary attendees.
2. A Burn-to-Learn training burn is scheduled for June 4th at Auburn/Lancaster Dr. NE.
3. Chief Riley will be participating in a “Cascadia Rising” exercise put on by the Emergency Operations Center on June 8th. The exercise is intended to prepare local entities for a catastrophic earthquake event.
4. The MCFD annual picnic is tentatively scheduled for June 25th at Station 1.

Individual/Organizational Input:

VFFA: None

Local 2557: Kris Boyer stated that he was pleased that the levy passed and he thanked volunteers for their assistance with signs and fundraising to get the word out about support for the levy. He applauded the group effort by all involved.

Good of the order:

1. Chief McMann noted that the budget document presented at the Budget Committee meeting was a result of efforts which began in early Spring to balance the budget. The

layout was modeled after Redmond Fire and Chief McMann welcomed feedback about the layout or presentation of the document. Director Curths stated that she appreciated the budget document and also appreciated the annual report that was sent out previously.

Public Comment: None

Next Meeting: June 16, 2016 at 6:00 pm; 4910 Brooklake Rd NE, Brooks, OR

Adjourn: 8:15 pm.

MCFD No.1 Board President

MCFD No.1 Board Secretary