

BOARD OF DIRECTORS

Kim Batchelor
Sue Curths
Tom Marks
Bernie Otjen
Mike Welter

CHIEF OF DISTRICT
Terry Riley



FOUR CORNERS STATION
MIDDLE GROVE STATION
PRATUM STATION
MACLEAY STATION
BROOKS STATION
CLEAR LAKE STATION
LABISH CENTER STATION
COLLEGE STATION

**MARION COUNTY FIRE DISTRICT
BOARD OF DIRECTORS**

Meeting Minutes
April 21, 2016
4910 Brooklake Rd NE
6:00 pm

The board meeting was called to order at 6:00 pm by Director Otjen. Also present was Director Marks, Director Welter, Director Curths and Director. Others present were Chief Riley, Anna Kraemer, DC McMann, and BC Milano.

Agenda: Approved as presented.

Special Reports/Outside Visitors/Proclamations: None

Minutes: Board Meeting Minutes of 03/17/2016 were approved as presented.

Public Comment: None

Secretary/Treasurer Report: Director Curths stated that the District is 75% through the budget year and finances are on target overall.

Old Business: None

New Business:

1. MVA billing process change. Anna Kraemer explained the proposed change to the MVA billing process in order to make collections of fees more efficient and the collection of data on scene more streamlined. The billing company would prefer a single invoice be sent following an MVA to reduce the confusion amongst the insurance companies in instances when they receive what seem to be duplicate billings for two involved parties; it is really 1 billing per party, but the call data is the same. The billing company says that the one-invoice process is the standard approach for their other clients and will improve aging receipts. Board consensus to proceed with single invoicing.
2. DC McMann reported that he met with the Intermedix Director of Client Services a few weeks ago to discuss concerns about the process and revenues over the past year. Intermedix had reduced the number of coders in their staff which has resulted in delays for processing. Other users, Dallas and Keizer, have experienced similar issues. DC McMann asked for board approval for staff to evaluate other options for billing service providers. This evaluation would be done in conjunction with Dallas and Keizer as they are also considering switching. There are at least two potential providers who are interested in providing the service if the agencies were to switch. The existing contract has a 6-month termination clause. If the agencies were to move providers, the goal would be to switch at the calendar year. Batchelor asked about the potential to hire a contractor to work on old charts while newer charts move to a new provider to assist in collection

efforts. Board consensus to direct staff to explore other provider options for medical billing and to bring recommendations back to the board. Director

3. Provider ICMA-RC currently manages the District's 401a employee benefit plan. Interest has been expressed by employees to evaluate the potential for ICMA to also provide a 457b deferred compensation plan. If so, the District could offer employees the choice of a 457b plan through ICMA or through the existing provider, Valic. This would be an additional plan option for employees. Anna will explore and bring potential plan options to the board for approval at the May meeting. Director Otjen also recommended that the District explore the Oregon Savings Growth plan as a 457b plan option.

Chief Report:

1. Chief Riley and Chief Niblock have been making reasonable efforts where possible to work collaboratively. Joint trainings with SFD and MCFD have taken place, and SFD joined MCFD1 at their recent burn to learn training exercise. Historically the City leadership has not been as open to cooperative efforts, but they are now showing an interest in trying to do what makes sense together whenever possible. Chief Niblock and Chief Riley have explored the possibility of conducting a feasibility study to help determine which areas of collaboration could be of benefit to both agencies. The chiefs have met with a consulting firm to discuss what a scope of work might look like if the agencies were to study the options. Board consensus to work toward exploring cooperative options with City of Salem.
2. The Intergovernmental Agreement (IGA) with Chemeketa has been expired for a number of years. Over the recent months, Chief Riley, Chief McMann and Anna Kraemer have been meeting with CCC leadership to revise and renew the IGA which is now complete and signed. Chief Riley expressed gratitude to Marshall Roache, Dean of Emergency Services at CCC for his cooperation and leadership to get the IGA to resolution.
3. Chief Riley reported that he has been participating in a number of community engagements to discuss the upcoming levy and to provide a general overview of MCFD1 services and history. Chief Riley and Director Otjen recently spoke at Applewood Retirement, and Director Marks helped to present at Salem Greene Mobile Estates. The overall feedback has been positive from these public engagements.
4. Volunteer Appreciation Month is April and Chief Riley stated that rather than catering a meal for the volunteers as we have done previously, Chief McMann prepared a lasagna dinner for the volunteers as a show of appreciation for their service.
5. The recent burn to learn training activity was in a highly visible location at Silverton and Cordon Rd NE. Overall it went well. The homeowner is expecting a new manufactured home to be delivered in July; excavation of the location will begin in May which is why the burn was scheduled for mid-April.

Individual/Organizational Input:

VFFA: None

Local 2557: None

Good of the order:

1. Anna Kraemer advised the board that an ordinance amendment is proposed for the next meeting per Fire Marshal Paula Smith. The ordinance is being amended to include fire acts to require permit allowance under our existing ordinance.

2. Director Marks wanted to thank the crew of E335 who stopped for him when his vehicle was stranded. He expressed gratitude that our personnel stopped for a citizen to see if assistance was needed.
3. Director Curths asked for a levy update. BC Milano stated that the PAC was very active and is sending out 2 mailers before the vote. They have also been canvassing door to door. Chief Riley stated that the District is mailing out an annual report and is continuing to send out newsletters every 2 weeks via email.
4. Chief Riley shared that former Volunteer Coordinator Danielle Bethell has been hired as the Executive Director for the Keizer Chamber of Commerce.
5. Director Batchelor shared that he is having surgery on his neck tomorrow to relieve a herniated disk. He hopes to be back at it soon.

Public Comment: None

Next Meeting: May 19, 2016, 4910 Brooklake Rd NE, Brooks, OR

5:30 pm - Budget Committee Meeting

6:00 pm - Board Meeting

Adjourn: 7:10 pm.

MCFD No.1 Board President

MCFD No.1 Board Secretary