

BOARD OF DIRECTORS

Mike Bauer
Sue Curths
Jeff Hart
Jon Stueve
Mike Welter

CHIEF OF DISTRICT
Kyle McMann



FOUR CORNERS STATION
MIDDLE GROVE STATION
PRATUM STATION
MACLEAY STATION
BROOKS STATION
CLEAR LAKE STATION
LABISH CENTER STATION
COLLEGE STATION

MARION COUNTY FIRE DISTRICT
BOARD OF DIRECTORS
Meeting Minutes
January 20, 6:00 pm
Virtual Meeting on ZOOM

Director Welter called the Board meeting to order. Also present was Director Hart, Director Curths, Director Bauer. Others present were Chief McMann, DC Lee, Anita DeVilliers, & Capt. Kottek. Director Stueve was no present.

Agenda: Approved as presented.

Proclamations, Commendations, Special Reports/Awards: None presented

Minutes: Board Meeting Minutes of November 18, 2021, approved as presented.

Public Comment: None

Secretary/Treasurer Report: Director Hart reviewed proved report by Crystal Wooldridge. He noted the increase in revenue due to property taxes coming in, the decrease in interest rates due to the economy, and mentioned we are at 50% collection of EMS billing which is where we should be.

Old Business:

1. Board Policy Review. Tabled until February 2022, BOD meeting
2. Single Role (SR) and Firefighter (FF) process. Five SR EMTs hired. We are opening the hiring process back up to hire six Paramedics. We have hired 11 FF to start February 1st, 2022. They will be in academy for 4 weeks with the goal of going to shift work March 1st.

New Business:

1. Job Descriptions for Engineer, Captain, & Battalion Chief. A few housekeeping items made to the language to the noted job descriptions the Board approved last September. Director Curths mad a motion to accept the changes as presented. Director Bauer seconded. Motion carried.
2. Fire Marshal Fee Ordinance & FF Communication. Modeled off TVFR language for new construction. No cost to the District. Adding additional requirements for FF safety. Discussion ensued. The Board approved the Chief and his designated staff to move forward.

3. Resolution #21-03, Standards of Cover. Tabled until February 2022 BOD meeting.
4. Supplemental Budget. Based on Budget Law and increased revenue streams, we will submit a Supplemental Budget to the Board in February.
5. FY23 Draft Budget Calendar. Chief reviewed dates and processes with the Board.
6. Budget Committee Member Appointments. Anita DeVilliers will confirm positions and provide the information at the February Board meeting.
7. Appoint Budget Officer. Director Curths made a motion to appoint Chief McMann as the Budget Officer. Director Hart seconded. Motion carried.
8. Station 2, Middle Grove Fire Station Remodel. Chief Lee discussed all the issues at Station 2 with the Board. The District will work discuss options with Dalke Construction. Initial review of expenses indicate cost to be approximately \$100,000.00. Discussion ensued. Preliminary options and associated costs will be presented at the February 2022, Board meeting.

Chiefs Report:

1. Public Communications. The District will be bringing back story time, tour Tuesday, and a newsletter.
2. Annual Banquet/Awards. Due to current COVID numbers, we are considering pushing the date into April. The theme is Spring Fling. The Chief asked the Board to pick an employee to recommend for the Chief Award. Admin will nominate three individuals for the Board to consider (the Board can also nominate employees).
3. Paula Smith has a limited duration contract to end 9/30/23. The plan is to bring someone on before she leaves to full time retirement for training.
4. Call increase. It was up 15.7% in 2021. 2022 numbers already indicate a projection of over 10,000 calls. Falck employee retention causing strain on our Medics. Discussion ensued.
5. February Out of State. Chief McMann will be working remotely in Montana for a few days and then traveling out of State with Capt. Berger and Fleet & Facility Manager Troy Jurgens for the new Quint preconstruction check in. Chief McMann will also be out of state mid-month on vacation. Chief Lee will be out of State on vacation the 2nd week in February.

Individual/Organizational Input:

Special Presentations: None

VFFA: None

Local 2557: None.

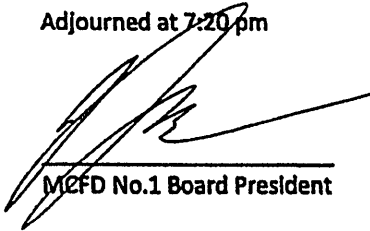
Good of the order: Director Hart mentioned he saw an article about Federal Cyber Security and asked if this effects the District. Chief McMann stated we do monitor this and I.T. watches as well.

Chief McMann recommended we hold all public meetings at the Brooks campus. Discussion ensued. The Board concurred.

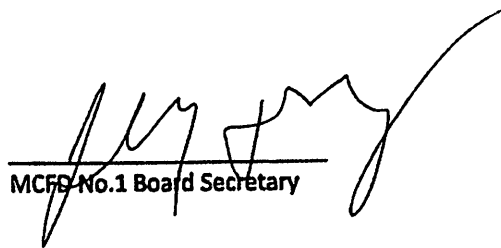
Public Comment: None

Next Meeting: Regular Board Meeting on February 17, 2022, 6:00 pm at Brooks Sta5 Training Room.

Adjourned at 7:20 pm



MCFD No.1 Board President



MCFD No.1 Board Secretary