

BOARD OF DIRECTORS

Mike Bauer  
Julio Quevedo  
Jeff Hart  
Mike Welter  
Cynthia Lara

CHIEF OF DISTRICT

Kyle McMann



FOUR CORNERS STATION  
MIDDLE GROVE STATION  
PRATUM STATION  
MACLEAY STATION  
BROOKS STATION  
CLEAR LAKE STATION  
LABISH CENTER STATION  
CHEMEKETA STATION

**MARION COUNTY FIRE DISTRICT No.1**  
**BOARD OF DIRECTORS**  
Meeting Minutes  
November 16th, 2023

Present: Chief McMann, DFC Lee, President Welter, Director Hart, Director Quevedo, Director Lara, Emma Bjorklund, Vincent DeFabis, Jerry Martin

President Welter called the Board meeting to order at 6:11

Flag Salute: Complete.

Agenda: Director Hart moved to approve the agenda. Director Quevedo seconded. Motion passed unanimously.

Proclamations, Commendations, Special Reports/Awards: None

Minutes:

- October 19th, 2023, minutes. Director Quevedo moved to approve the minutes. Director Hart seconded. Motion passed unanimously.
- October 19<sup>th</sup>, 2023, work session. Director Hart moved to approve the minutes. Director Quevedo seconded. Motion passed unanimously.

Public Comment: None

Standing Committee Reports:

- Treasurers Report. Director Hart this is for October 2023. The first month of the second quarter. We are looking at about 33% spent for this fiscal year. The LGIP is now 4.90%. The general revenue is slightly under for collecting. This should grow based on property taxes. We have collected the majority of the Conflag revenue. All areas are looking good in terms of the expenditure per division. The goal is to move to MAPS on January 1<sup>st</sup>, 2024. This will mean we are keeping the Umpqua accounts open for six months after.
- Strategic Planning. Chief McMann reported the task force leaders of all sections are now meeting with BC Boyer. A lot of these meetings have been over email, but the goal is still to have the meeting on December 4<sup>th</sup>. This will hopefully be brought to the board in the December or January meeting.
- Community Involvement. The week before the levy everything took a slight decline with less going on. Chief McMann stated that he sat on a board for a City Townhall meeting at Chemeketa. Everything reported to our levy was positive. Representative Craemer is

coming to campus in a few weeks to have a tour and talk more about our future. Chief McMann stated that we are still looking to educate our citizens. Betsy Schultz has some ideas for ongoing engagement to keep educating. This will be looked into in 2024. Vincent DeFabis stated that West Salem High School is looking to partner with us to bring in more volunteers. One partnership is that West Salem needs guest speakers and pieces of apparatus to teach their fire science class. We have communicated with Salem Fire Department to ensure that they are okay with this. Leaving this fire science class student will be close to their Firefighter I. This will highly increase our number of volunteers. Discussion ensued. President Welter stated that he is in support of this partnership.

#### Old Business:

- Local Option Levy Update. President Welter shared that he was happy that this passed. He thanked everyone for their hard work. He stated that we did not pass by a large margin which was not expected but still is happy with the outcome. This will help ensure our stability. Chief McMann stated that he appreciated everyone's participation and help. There is less tension within the District as well now. This will last until the summer of 2029. Discussion ensued.
- Board Policy. This is still in the works. Chief McMann and Emma are still working on this and bring it to the December or January Meeting. We will get this out in advance for review. President Welter suggested moving this to January meeting.

#### New Business:

- Resolution 2023-23 Financial Institution Revised. This is the same resolution as last month, but this was miss quoted and previously stated two, but we needed three checking accounts. This allows for more internal control. There was also a small typo which is also corrected. Director Quevedo made a motion. Director Hart seconded. Motion passed unanimously.
- Resolution 2023-24 Supplement Budget. This is a supplemental budget due to Sam Phillips who is getting multiple grants. This includes the typical conflagration revenue supplement budget that occurs in February. A few line items were also going to go over budget so using the extra LGIP interest revenue we are going to help this not go over. PERS also did not pull our last payment till July, making two payments to them which caused this to go over. This is a wash to the cash carry over funds. There is an increase in overtime as well. Most of this will be going into the Administration and Logistics divisions. Training will also be increased to help increase our tuition payments and help our resident volunteers. The logistics division needing an increase due to the antique trucks needing new tires and our rigs are breaking down causing an increase. Director Hart made a motion. Director Quevedo seconded. Motion passes unanimously.

#### Chiefs Report:

- December meeting. There is strategic planning, board policies, and policy & procedure manual to review and approve at the next meeting. This can be moved to the January meeting. In lieu of this will be sent out at the time of the December meeting to have four weeks of review. It is also suggested to have a work session before the meeting to

discuss all documents. Discussion ensued. President Welter suggested that we skip the December meeting and have a work session possible around 5:30.

- Part of the supplemental budget is to buy more lights. We are going to have six trucks in the Keizer parade. This will also have a community tree lighting at the Pratum station on December 5<sup>th</sup>. This will also be an open house. The goal is also to decorate all eight stations.
- The quint. It is not here tonight due to some electronic issues. This causes many hazards driving at night. We are not getting responses from Rosenbauer. There are calls and letters to the Rosenbauer president.

Individual/Organizational Input:

**VFFA:** Jerry Martin stated that it has been a busy meeting. There were 250 cups of hot cocoa served on Halloween. On November the 5<sup>th</sup> the volunteers support the Knights of Columbus event. Tomorrow the food barrels will be dropped off for the Christmas food drive. These will be delivered on the 16<sup>th</sup> of December. There is a Santa event at the Candy Cane run which will include an engine and a Santa. Stuffed dalmatians are being delivered to the birth center in Salem. There are multiple volunteers which will have their tender operator soon. The Volunteer Foundation status has been approved to return to status. There is now just some clean up with the past reports. President Welter stated that he appreciates the support at the Knights of Columbus. Discussion ensued.

**Local 2557:** None.

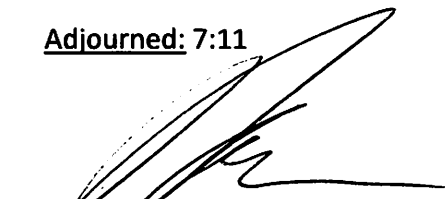
Good of the order:

Public Comment: None

Next Meeting: January 18<sup>th</sup>, 2024, Work session, 5:30 at Station 5.


January 18<sup>th</sup>, 2024, Regular Meeting, 6:30pm at Station 5.

Adjourned: 7:11



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MCFD No.1 Board President



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MCFD No.1 Board Secretary